

View or Hide Dropped Students in Grade Book in Canvas

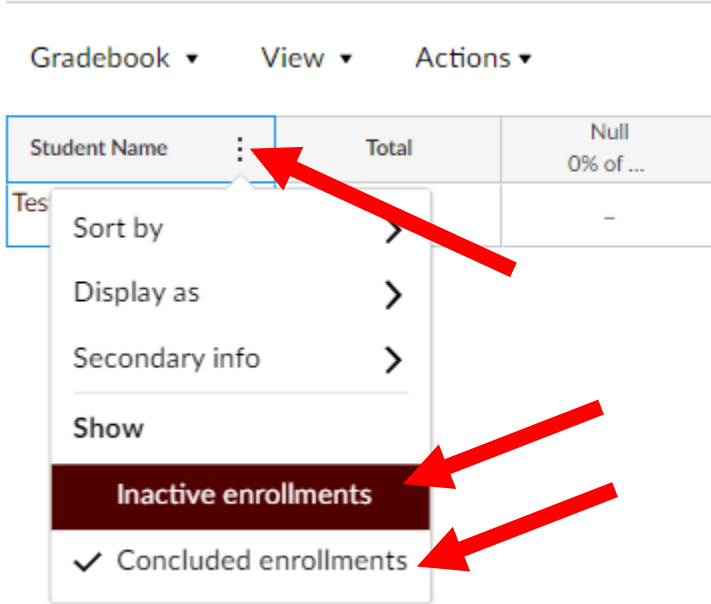
To see or hide dropped students in the Grades area in Canvas, we need to filter them in or out. Enter your Canvas Grades area. Click the three dots on the right hand side of the Student Name Column:

☰ PRAC-001 > Grades

Gradebook ▾ View ▾ Actions ▾

| Student Name | Total | Null 0% of ... |
|--------------|-------|-------------------|
| Test | | - |

- Sort by >
- Display as >
- Secondary info >
- Show
- Inactive enrollments**
- ✓ Concluded enrollments



By clicking the Inactive or Concluded enrollments it will add or remove the checkmark every time you click it. When the check is present, you are able to see the student in the Grades area list. This filter can be applied or removed during any time of the semester.