

For office use:

Date Recv'd: _____

Time Recv'd: _____

Course Prerequisite Requirements Met: _____

**BIOLOGY COURSE WAIT LIST— RETURN TO 107 BUTLER OR EMAIL TO
advising@bio.tamu.edu TO BE PLACED ON THE WAIT LIST**

Name: _____ UIN Number: _____

Phone Number: _____ E-Mail Address: _____

Major: _____ Expected Graduation Date: _____

Classification (indicate if you are a graduate student): _____

Required for Degree: (circle one) YES NO

I give the Biology Department permission to make the following changes to my _____ (term) schedule. I understand that I am responsible for verifying changes to my schedule and notifying the Biology Undergraduate Programs Office should I decide to be taken off of the wait list. I also understand that I am responsible for paying my fees by the due date for any added courses, although the Student Billing Office may not send a fee statement. _____ **(Read & Initial)**

The course you are requesting will not be added if you have a time conflict **unless** you give permission to drop that course(s) in conflict. We will not rearrange your schedule for you. Completing this form does not guarantee placement in the class. It only informs our office that you are seeking a seat. Classes can be added through the 5th class day of any fall or spring semester and through the 4th class day of a 5-week or 10-week summer term. _____ **(Read & Initial)**

If your requested course has a lab component you will need to accept the Lab Safety Acknowledgement on Howdy. Failure to do so may forfeit your place on the list. Please be sure to submit your Lab Safety Acknowledgement immediately to avoid this _____ **(Read & Initial)**

The wait list is a courtesy offered to students. We are not required to do so and any abuse may result in cancellation of our waitlist system. Please note updates on the wait list process are not provided and position on the wait list will not be disclosed. _____ **(Read & Initial)**

**CLASS AND SECTION NUMBER
REQUESTED. NOT CRN #**

**CLASS TO BE DROPPED
(IF NECESSARY)**

I have read the above and understand my responsibilities.

Student Signature

Date